

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
P. O. BOX 3378  
HONOLULU, HI 96801-3378

In reply, please refer to:  
File

**TRAUMA-INFORMED CARE TASK FORCE**  
**Virtual Meeting Notice**

DATE: **TUESDAY, February 1, 2022**

TIME: 10:00 a.m. – 12:00 p.m.

WHERE: Virtual Meeting via Zoom

Joining by computer, laptop, tablet, or smart phone?

To join from your PC, Mac, Linux, iOS or Android, please click the link below:

<https://hawaii-gov.zoom.us/j/98248360367>

Joining by telephone?

To join by phone, please use one of the following toll-free phone numbers\*  
and enter the Meeting ID when prompted:

+1 346 248 7799 US (US Toll) or

+1 669 900 6833 US (US Toll)

Meeting ID: 495 353 6135

\*Standard long-distance charges may apply. Please check with your phone service provider.

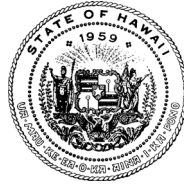
Meeting handouts are distributed via e-mail no less than six (6) calendar days prior to the day of the meeting. If you would like to receive meeting handouts, please contact Tia Hartsock via e-mail at [tia.hartsock@doh.hawaii.gov](mailto:tia.hartsock@doh.hawaii.gov) or via telephone at (808) 733-9120 with your name and e-mail address.

If you would like to submit written testimony, please submit no less than three (3) business days prior to the meeting to [tia.hartsock@doh.hawaii.gov](mailto:tia.hartsock@doh.hawaii.gov). Additionally, if you would like to submit written comments via mail carrier, please send to DOH/CAMHD, 3627 Kilauea Ave., Room 101, Honolulu, HI 96816, Attn: Tia L. R. Hartsock with postmark preferably dated three (3) business days prior to the meeting.

**NOTE: ALL MEETINGS WILL BE RECORDED and posted here:**

<https://health.hawaii.gov/camhd/tictf/>

THE COUNCIL WILL ATTEMPT TO ADDRESS EVERY AGENDA ITEM, BUT NO GUARANTEE IS INTENDED. PRIORITIES, SUCH AS REQUIREMENTS OF SUNSHINE LAW, MAY PRECLUDE ADDRESSING EVERY OR ANY AGENDA ITEM. THE COUNCIL RESERVES THE RIGHT TO ADJUST THE AGENDA SEQUENCE (AND ANY SCHEDULED TIMES IF INDICATED) AS NECESSARY TO EFFICIENTLY CONDUCT THE MEETING. PERSONS REQUIRING AN AUXILIARY AID/SERVICE SUCH AS LARGE PRINT, SIGN LANGUAGE, INTERPRETER SERVICES OR OTHER ACCOMMODATION DUE TO A DISABILITY SHOULD CONTACT TIA L.R. HARTSOCK VIA E-MAIL AT [tia.hartsock@doh.hawaii.gov](mailto:tia.hartsock@doh.hawaii.gov) OR VIA TELEPHONE AT (808) 733-9120 NO LESS THAN THREE (3) BUSINESS DAYS PRIOR TO THE MEETING FOR ARRANGEMENTS. MAHALO!



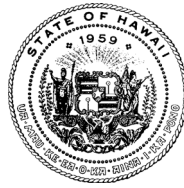
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TRAUMA-INFORMED CARE TASK FORCE  
February 1, 2022  
10:00 a.m. – 12:00 p.m.

Meeting Agenda

NO.	ITEM	PERSON(S) RESPONSIBLE	TIME
I.	<p>Call to Order</p> <ul style="list-style-type: none"><li>Establishment of Quorum <i>[Pursuant to <a href="#">Act 137-18 (SB 203)</a>, Chapter 92, Hawaii Revised Statutes: “(f) A quorum for purposes of doing business shall consist of a majority of the members serving on the council immediately before a meeting begins. (g) if a quorum is present when a vote is taken, the affirmative vote of a majority of members present shall constitute a valid act of the council unless this chapter, part I of chapter 92, the articles of incorporation, or the bylaws require a greater number of affirmative votes.”</i>  <i>For example, if only 13 of 21 total members are appointed, at least 7 must be present to establish quorum. To validate a council action, of the 8 members present, an affirmative vote from at least 5 is required.]</i></li><li>Approval of Meeting Minutes: September, October, November, December 2021</li><li>Task Force members to vote on adoption of minutes, if quorum is established</li></ul>	Tia Hartsock, Chairperson	10:00-10:05
II.	<p>Opening Announcements</p> <ul style="list-style-type: none"><li>Mahalo to Alapaki Nahale`a for your service. Introduction of new Kamehameha Schools task force representative, Vice President of Strategy and Transformation, Lauren S. Nahme.</li></ul>	Tia Hartsock, Chairperson	10:05-10:15
III.	<p>Public Comment &amp; Input</p> <p><i>(Pursuant to Section 92-3, Hawaii Revised Statutes, community members will have 3 minutes to speak or submit written testimony preferably no later than three (3) business day prior to the meeting. See page 1 for physical mailing address. Email <a href="mailto:tia.hartsock@doh.hawaii.gov">tia.hartsock@doh.hawaii.gov</a> to submit written testimony or comment on agenda items prior to meeting.</i></p>	Tia Hartsock, Chairperson	10:15-10:30
IV.	<p>January Updates</p> <ul style="list-style-type: none"><li>Task Force members to provide an overview of Trauma-Informed Care activities accomplished within their respective departments/organizations during the month.</li><li>Invitation to participate in the upcoming Institute for Violence Abuse and Trauma (IVAT) Annual Conference as a keynote panel on March 30, 2022. Vote will take place on who from Task Force will participate, if quorum is established.</li></ul>	Tia Hartsock, Chairperson	10:30-10:45
V.	<p>Permitted Interaction Group (P.I.G.) Report-Outs</p> <ol style="list-style-type: none"><li><b>Legislative Strategy/Deliverables</b> (Members: <i>Lauren Nahme</i>, Tia Hartsock, Jillian Freitas, Judy Clark) P.I.G. to propose the development of a process for submitting testimony for bills related to task force deliverables. See more in agenda item update on legislative session 2022.</li><li><b>Definition of Trauma</b> (Members: <i>Coleen Momohara</i>, Josie Howard, Molly Bradley-Ryk) No voting will take place.</li><li><b>Data, Resources &amp; Needs Assessment</b> (Members: <i>Tia Hartsock</i>, Adriane Abe, Cathy Betts, Fern Yoshida, Gavin Takenaka) P.I.G. to provide information about how the departments will be identifying divisions to implement an assessment and a timeline for results. No voting will take place.</li></ol>	<p>Lauren Nahme, Vice Chair</p> <p>Coleen Momohara, Task Force Member</p> <p>Tia Hartsock, Chairperson</p>	10:45-11:15



VI.	<b>Update on Legislative Session 2022</b> <ul style="list-style-type: none"><li>Determine process on how Task Force will approach and support bills related to trauma and trauma-informed care. Additionally determine who will take the lead and provide verbal testimony if called to legislative hearings. Vote will take place on developing a process and spokesperson, if quorum is established.</li></ul>	Tia Hartsock, Chairperson  Stacy Ferreira, Budget Chief, State of Hawaii Senate	11:15- 11:30
VII.	<b>Revisiting Proposed Speaker Strategy</b> <ul style="list-style-type: none"><li>Chair will present a revision of the speaker strategy for the Task Force for a vote, if quorum is established. Materials to be attached to Hawaii State Calendar.</li></ul>	Tia Hartsock, Chairperson	11:30-11:45
VIII.	<b>Closing Announcements</b>	Tia Hartsock, Chairperson	11:45-11:50
IX.	<b>Meeting Evaluation &amp; Future Agenda Items</b>	Tia Hartsock, Chairperson	11:50-12:00
X.	<b>Adjournment</b>	Tia Hartsock, Chairperson	12:00

